

BOARD OF TRUSTEES' MEETING  
LEXINGTON PUBLIC LIBRARY  
March 13, 2024

A regular meeting of the Board of Trustees of the Lexington Public Library was held in the Large Meeting Room of the Beaumont Branch Library on Wednesday, March 13, 2024, at 4:30 p.m. Lynda Bebrowsky, Chair, called the meeting to order.

Board members present: Rania Belmadani, Lynda Bebrowsky, Jennifer Bird-Pollan, Ralph Coldiron, Casandra Hockenberry, Stephanie Nallia, and Yajaira West. Advisory Board members present: Elizabeth Adams, DeLaine Bender, Craig Cammack, Alex Garcia, Shawntaye Hopkins, Louetta Hurst, Hunter Porter, and Daryl Privott

Library staff present: Heather Dieffenbach, Executive Director; Tonya Head, Deputy Director; Abby McCurry, Beaumont Branch Manager; Rob Serrate, Finance Officer; Elizabeth Neher, Development Associate; Christopher Oakford, Executive Assistant; Rob Parmley, Director of Operations; Summer Russell, Data Analyst; Paige Smith, Acting Director of Development; and Clarissa Thomas, Director of Education

Others present: Simon Boes, Friends of the Library; Rod Brotherton, Friends of the Library; Megan George, Stites and Harbison; Jeff Gurnee, KDLA

Ms. Bebrowsky called the meeting to order.

Ms. Bebrowsky moved for approval of the minutes from the February 14, 2024 Board meeting. Mr. Coldiron seconded and the motion carried unanimously.

Ms. Smith gave the Development report. In February, the Foundation received a total of \$313,751 from 40 separate donations, of which the largest portion (\$307,000) was for the Marksbury Family Branch. Ms. Smith said that members of the Foundation team and LPL staff met with legislators as part of Library Legislative Day in February and had some constructive conversations. Also, that the Foundation staff planned to present new bylaws to the Foundation board the following week for the board to approve, and that the Foundation would run a fundraising campaign as part of Library Giving Month in April. Ms. Smith concluded her report by discussing the success of the Marksbury grand opening. The board thanked her and the whole team for making the event such a success.

Mr. Brotherton gave the Friends report. February was a strong month for the Friends, with 22 new members and 21 renewals. The spring sale started on March 8, and the first day saw sales of over \$5,100. Mr. Brotherton thanked JoJo Yuen for a donation that allowed the Friends to introduce a Square point-of-sale system, which had speeded up in-person and online checkouts considerably. Mr. Brotherton also mentioned that over the course of the following months the Friends would partner with

a number of local breweries for "Brews and Books" events. He concluded by reaffirming the Friends commitment to supporting Lexington Public Library, and he announced that the Friends board had approved a donation of \$100,000, to be spread over the next five years, for the naming rights to the adult reading room at the Marksbury Family Branch, adding that \$22,500 of that had already been given. Mr. Boes then presented us with a check for an additional \$15,000 of that donation.

Mr. Serrate gave the financial statement. As of the end of January, the Library had total assets of \$22,296,000 and total liabilities of \$2,242,100, leaving a fund balance of \$20,054,000. General Fund revenues were \$1,594,700 and expenditures were \$1,639,600. In the Materials Fund, revenues, year-to-date, were \$1,589,200 and expenditures were \$1,912,200. Investments totaled \$13,525,100 and debt totaled \$12,505,500, with the parking garage debt now paid off in full.

Ms. Dieffenbach presented the Director's report. She began her report by thanking everyone for their contributions to the opening of the Marksbury Family Branch and the supporting donor and media events, informing the board that over 2,000 people had attended the opening and visited the branch on its first day. She then talked about the recently completed renovations to the Northside Branch, and she highlighted two programs from her written report that occurred in the past month: the mini-expungement clinic at Northside and the Lunar New Year celebration at Central.

Ms. Bebrowsky presented the Chair's report. She confirmed the date of the next meeting as April 10, 2024, and the location as the Marksbury Family Branch. She also brought forward a motion for the board to approve the new strategic plan as outlined by BerryDunn at the February meeting. The motion was seconded by Ms. Hockenberry and passed unanimously.

The Building and Property Committee did not meet in March.

Ms. Hockenberry presented the Board Development report. She provided the board with an update on the timeline for Ms. Dieffenbach's annual evaluation, and she informed the board that Melissa Coulston and Wendi Keene had been confirmed by the Mayor and the City Council as new members of the Advisory Board. Their first meeting would be in April.

Ms. Nallia presented the Budget and Finance Committee Report. On behalf of the committee she brought forward three motions. First, she asked the board to approve the financial statement as presented by Mr. Serrate earlier in the meeting. Seconded by Mr. Coldiron and passed unanimously. Second, she asked the board to approve changes to the procurement card and purchase of goods policies. Seconded by Ms. Hockenberry and passed unanimously. Third, she asked the board to approve a new position of program evaluator. Seconded by Ms. Hockenberry and approved unanimously. Ms.

Nallia also confirmed that she and Ms. Bebrowsky had reviewed the checks and procurement card statements for February with no questions or issues.

There was one item of new business. Mr. Coldiron reported that he had spoken with Representative Andy Barr at the Marksbury Family Branch opening. During their conversation, Representative Barr informed Mr. Coldiron that he had just been appointed the new congressional co-chair of the Institute of Museum and Library Services. Representative Barr asked Mr. Coldiron to mention it to the Foundation team and to ask them to contact his assistant with a view to looking at ways in which the IMLS might be able to assist LPL in implementing future projects.

There being no other business, the meeting adjourned at 5:01 p.m.

Signed: Yajaira West 4.10.24  
Yajaira West, Secretary